

Position ID

E17-53

Position Title

Foreign Affairs Fellow

Office Name

Office of International Affairs and Seafood Inspection, Department of Commerce/NOAA

Portfolio Summary

The 2017 Foreign Affairs Fellow will be expected to engage in a broad range of work within the Office of International Affairs and Seafood Inspection. The Fellow will have the opportunity to support U.S. engagement in regional fisheries management organizations and arrangements (RFMOs), intergovernmental organizations (IGOs), trade fora, bilateral negotiations, and other activities. The Fellow will participate in international and domestic meeting preparations (e.g., agenda development, consultations with constituents, drafting of background and policy papers for U.S. position development, compilation of briefing books, and drafting of talking points for use by negotiators), will provide direct, on-the-ground staffing to U.S. delegations, and will assist in meeting reporting and follow-up as necessary. Previous Fellows have supported U.S. efforts in: RFMOs such as the International Commission for the Conservation of Atlantic Tunas and the Commission for the Conservation of Antarctic Marine Living Resources; IGOs such as the United Nations and the Food and Agriculture Organization; trade fora like the Conference of the Parties (CoP) to the Convention on International Trade in Endangered Species of Wild Fauna and Flora and the Asia-Pacific Economic Cooperation forum); and bilateral meetings with Canada, the EU, China, Norway, and others. Additionally, the Fellow will be expected to assist in developing products for reporting and office outreach, intra- and interagency coordination, communications with foreign contacts, and other tasks as necessary. Relative to the Seafood Inspection Program (SIP), activities will primarily focus on enhancing the Fellow's knowledge regarding the importance of U.S. consumer confidence in seafood trade and the mission of the SIP to improve the marketability of seafood through product safety, quality assurance and stakeholder interests. Through this work, the Fellow will gain a greater understanding of the U.S. and global markets for seafood products and will be exposed to the design, procedures and implementation of activities of the NOAA Seafood Inspection Program. The Fellow will also support and/or participate in Office efforts relative to the creation of policy, interagency cooperation, destination country certification and field management. There will be access to principal managers overseeing the field services such as Processing Establishment audits, Fishery Product inspections, and Export certification. Please note that the exact duties of the Fellow will be determined by the needs of the office and the interests of the Fellow.

Expertise Desired

Strong written and oral communication skills. Ability to analyze and evaluate information and make informed recommendations. Willingness to engage in multiple tasks with short-term deadlines. Ability to work cooperatively with other staff. Ability/willingness to travel domestically and abroad, as necessary.

Travel within DC (days per month)

1-3 days per month

Travel outside DC (days per month)

1-3 days per month

Accepts Foreign Nationals

No