

Position ID

E17-59

Position Title

Sea Grant Policy Fellow

Office Name

National Centers for Environmental Prediction, NOAA

Portfolio Summary

The Fellow will work primarily with the Ocean Prediction Center (OPC). OPC provides marine weather forecasts and hazard marine weather warnings and forecasts crucial for safe navigation in offshore waters and the high seas while meeting U.S. obligations under the international Safety of Life at Sea Convention. Working in OPC will provide the Fellow the opportunity work on a variety of marine weather, Arctic, and ocean related policy issues, while gaining the perspective of an operational forecasting center. The Fellow will interact with a wide range of programs, subject matter experts, and senior management and will gain insight into how decisions are made at NOAA, NWS, and NCEP.

Duties may include:

- Developing a legislative strategy and plan for NCEP. The Fellow will learn the congressional and legislative process, and be responsible for tracking legislation, attending hearings, assisting in the preparation for congressional visits and briefings, and reviewing congressional correspondence. The Fellow will serve as a liaison to NWS HQ and NOAA HQ congressional affairs.
- Coordinating changes to an interagency agreement on the operation of the National Ice Center (NIC). NIC is a Navy-NOAA-Coast Guard multi-agency operational center which provides provide global to tactical scale ice and snow products, ice forecasting, and other environmental intelligence services for the United States government. NWS will be joining NIC as a NOAA partner, and a substantial amount of inter-line office and interagency coordination will be required.
- Developing plans and inputs to the NWS annual operating planning, to implement OPC's new Strategic Plan, 2017-2021.
- Developing a robust customer outreach plan for OPC, to provide guidance and focus for outreach and communication efforts.
- Preparing, editing, and reviewing policy documents, briefings, and presentations.

Expertise Desired

Mandatory Skills: Excellent written and oral communication skills, strong interpersonal skills, excellent organizational skills, ability to translate technical information to a variety of audiences, and strong attention to detail are required.

Desired background skills: the ideal candidate will be an individual with a marine science or policy background interested in applying policy work to operational forecasting missions, ability to work independently, and take on initiative. An educational background in meteorology or climate science is not required.

Travel within DC (days per month)

1-10

Travel outside DC (days per month)

1-5

Accepts Foreign Nationals

No