

Position ID

E17-60

Position Title

Strategic Engagement Fellow

Office Name

Office of Public Affairs, U.S. Department of the Interior, Bureau of Safety and Environmental Enforcement (BSEE)

Portfolio Summary

This position is located in the Office of the Director, BSEE headquarters, Washington, DC.

BSEE is the lead federal agency charged with improving safety and ensuring environmental protection related to the offshore energy industry on the U.S. Outer Continental Shelf (OCS). For more than 30 years, BSEE and its predecessor organizations, have aggressively maintained a comprehensive, long-term research program dedicated to improving oil spill response options and offshore safety through regulatory standards. In the wake of the Deepwater Horizon tragedy in 2010, BSEE has initiated new safeguards to protect workers and the environment. These new safety measures include heightened drilling safety standards to reduce the chances that a loss of well control might occur in the first place, as well as a new focus on containment capabilities in the event of an oil spill. BSEE is a forward-thinking regulator that is engaged in ongoing efforts to help industry develop and maintain a robust safety culture with a strong focus on offshore risk reduction.

This position provides an excellent opportunity to work with BSEE staff, DOI senior policy contacts, and administration officials across federal agencies working on the OCS with a focus on resource conservation, safety and environmental stewardship.

A major focus of this fellowship will be to develop processes to enhance the bureau's external communication program. Incumbent will also assist in the coordination of various science and technology research efforts in support of BSEE's mission programs.

This position serves as stakeholder engagement coordinator providing support and coordination between several divisions within the bureau and across agencies that share regulatory jurisdiction on the Outer Continental Shelf. Performance is at the senior analyst level. Incumbent will act as a liaison and provide communication and coordination of stakeholder engagement activities with federal and non-federal specialists. BSEE will work with the ideal candidate to design a unique developmental assignment.

Duties will include:

- Establish a national stakeholder outreach program which identifies targeted groups and priority topics and includes a measurement component;
- Develop materials and communication strategies to make research and technology advances accessible and understandable to broader, non-technical audiences;
- Facilitate harmonization of research activities and regulatory standards development;
- Develop a stakeholder engagement calendar for national program managers and senior leadership and facilitate meetings/events.

Expertise Desired

The successful candidate must have strong interpersonal skills; be an innovative self-starter who will thrive with limited supervision. Candidate needs to have excellent organizational skills; ability to gather

and edit written information from a wide array of sources and formats. Candidate will work independently on short deadlines; be highly flexible and creative with attention to detail. Must be able to monitor and track collaborative activities ensuring the completion of milestones and document progress toward completion, thus showing the accountability of programs involved in joint projects.

Website: <http://www.bsee.gov/>

Travel within DC (days per month)

As necessary.

Travel outside DC (days per month)

As necessary.

Accepts Foreign Nationals

No